

General format

Main aim of the meeting is to get the EMINA consortium going and to set up timelines and the cooperation agreement. We expect all of us to do our homework (internet survey, checklist, reading etc.). Please, come on time.

Non-EMINA members are welcome as observers but are not expected to actively contribute to the discussions the main aim of which is as outlined above. Most useful for non-EMINA members will certainly be the social parts of the meeting (get-together and farewell evenings as well as session breaks) where they can interact with the EMINA group and discuss future projects such as the FP7 call to be expected for release in the near future.

Sunday, April 11, 2010

Arrival in Munich, Hotel check-in

19.00 Get together (Café Rothmund, directions to follow)

Monday, April 12, 2010

Meeting at Bayerische Forschungsallianz (BayFor), Nussbaumstr. 12, near subway "Sendlinger Tor" (directions to follow)

09.00 Welcome: How we got to where we are now (Adrian Danek, LMU)

09.30 Overview of EMINA and current state (Benedikt Bader, LMU)

10.00 *Break*

10.30 Where we want to go to from here (Moderated by Thomas Ammerl, BayFor)

- Set up of EMINA Gantt chart (Flipchart)
- Agreements on EMINA timeline, milestones and meetings
- Cooperation agreement (DESCA)

12.30 *Lunch break and group photograph (Sinans, directions to follow)*

14.00 Introduction to ProjectPlace management system (Thomas Ammerl, BayFor)

14.45 Significant risks and associated contingency plans –
How to encounter unpredictable issues (Thomas Ammerl, BayFor)

15.30 *Coffee break*

16.00 Face to face discussion of closely interacting projects
(two groups: clinical and basic scientists)

17.00 Position and contribution of external partners
(e.g. former partners of EURONA and TREATPKAN proposals etc.)

17.30 *Break*

18.00 Summary session (all) (moderation: Florence Gauzy, BayFor)

19.00 Closure of official part of meeting (Adrian Danek)

20.30 *Bavarian farewell dinner (Hackerhaus, directions to follow)*

Tuesday, April 13, 2010

Departure

Accommodation

We have checked out Motel One (www.motel-one.com) München Sendlinger-Tor and found it quite agreeable. It is a non-smoking hotel, newly built, clean rooms, somewhat spartanic but good value for money:

- Single 69€/ double 84€ per room (includes free internet access in lobby)
- Breakfast separate 7,50€ per person (includes free internet access in room)
- Underground car park 15€ per 24 hours
- Centrally located, 5 minutes walking distance from meeting venue

Preparations to be done before the meeting (checklist)

- Remind yourself of EMINA proposal text (attached)
- Remind yourself of your specific project
- Think of your project's timeline, milestones and deliverables
- Think of your project's dependancies on internal and external partners
- Think of risks and contingency strategies
- Read consortium agreement draft (DESCA, will follow)

Participants

EMINA partners

LMU	Adrian Danek
LMU	Benedikt Bader
MUV	Rainer Prohaska
MUV	Claudia Roos
MUV	Stefanie Rungaldier
RUN	Giel Bosman
UMGC	Ody Sibon
CHUB	Francois Tison
CHUB	Chrystelle Latxague
ITF	Zuhal Yapici

External partners

LMU	Thomas Klopstock
TUM	Thomas Meitingner
TUM	Holger Prokisch
TUM	Monika Hartig
Zürich	Hans Jung
Dresden	Alexander Storch (to be confirmed)
BayFor	Florence Gauzy
BayFor	Katrina Pecot
Hoffnungsbaum e.V.	Ursula Klucken